

Minutes
St. Johns County CoC General Meeting
ESHC Lead Agency/Collaborative Applicant and Home Again St. Johns Provider Meeting
Thursday, October 15, 2015, 12 noon
First United Methodist Church

Call to Order: 12 noon Charles R. Hobbs, President
Opening Prayer: Kate Fermani, ESHC Family Literacy Program
of Attendees: 27 in attendance
Welcome to new members and guests Margie Grove and Angela Perez of DC&F acknowledged
Minutes of Previous Meeting Thursday, September 17, 2015 read by Jean Harden, approved as read with one exception to the date of the Home Again Fundraiser, changed from October to December.
Report from President: Statement from ESHC Board of Directors, read by Jean Harden, Secretary as follows:
“At the September 17 General Meeting of St Johns County CoC, ESHC Board of Directors announced we would not reapply to be lead agency at the end of June 2016.

However, during the weeks that followed, in order to work harmoniously with all agencies and local county government in an effort to end homelessness, ESHC requested of the State and HUD that we be able to terminate our lead agency responsibilities as soon as possible.

The State Office on Homelessness informed us remaining funding for year 2015-2016 could not be transferred to another appointed lead agency. Doing so would require ESHC lead agency to return any funds awarded for the remainder of this year, ending June 2016.

TANF – \$41,118, Challenge Grant \$180,000, lead agency funds remaining of \$71,000, along with jeopardizing ESG funds of \$550,000 of which we are responsible for monitoring.

Thusly, ESHC Board has agreed to comply with the state requirements to continue through June 2016 as lead agency and HMIS lead agency through July 2016 in order to save these much needed funds for homeless work here in St Johns County.

In reading over the HUD NOFA, we found the possibility of transferring the HUD NOFA application to the new lead agency, Home Again St. Johns as Collaborative Applicant.

Due to time constraints, entering the application into e-snaps, and submitting it on time, it is imperative we get the process started immediately.

There are four bullet points HUD requested we follow in order to get this change accomplished. These points we are working on with Home Again and hopefully will get accomplished in time for the NOFA to be entered and submitted by the new lead agency prior to the deadline, and Home Again St Johns assuming all responsibilities of the Collaborative Applicant for the remainder of this year ending June 30, 2016 and into the future. HMIS lead agency responsibilities would remain with ESHC through this HUD HMIS funding cycle ending July 31, 2016.

This is a step by step procedure with time constraints and if deadline is not met before NOFA application must be submitted, ESHC will submit as earlier planned and then work to get designation changed as soon as possible.”

Jean stated that the membership wished to vote on this matter, the motion by the Board would be to approve process to request HUD to name Home Again as Collaborative Applicant asap, assuming all responsibilities of Collaborative Applicant. Consensus of the membership was that no action by the CoC membership was required in this matter.

Business Session: ESHC

- ESG grant 2015 – 7 agencies awarded funds, contracts underway, all grantees must provide Lead Agency with a copy of monthly invoices to DC&F, and quarterly results \$550,000 funds anticipated – Did your agency receive their grant? \$76,500 + \$28,231 for shelter operations grantees.
- TANF grant awarded to Catholic Charities, Salvation Army, NEFCAA and County Social Services, Total \$41,118. Grant effective 10/1/2015 thru 6/30/2016 for prevention. Arrears mortgage, rent and utilities.
- Challenge Grant submitted 8/28/2015 – applied for \$200,000, awarded \$180,000. Each agency has to revise their budget, reducing by \$2,629.00
- 2015 HUD NOFA – Released on 9/18/2015. 4 agencies interested County HHS \$50,000 (RRH) new, ESHC TH \$89,610 (renewal), Home Again \$42,000 (CE) new, ESHC HMIS \$62,790 (renewal) and \$10,019 Planning Funds (new).
- Ranking & Scoring 3 member committee approved, Nancy Burns (United Way), Jenny Harvey replacing Nancy Nichols (formerly United Way) and Ann Breidenstein (Learn to Read). One alternate – Joann Slyszyk from American Red Cross. No objections or discussion on appointments
- ESHC TH and St Augustine Youth scheduled meeting with TA, Susan Pourciau from Florida Housing Coalition, to discuss youth aging out of foster care and homeless families housing solutions. Several agencies want to participate.

New Business: Troy Blevins, President Home Again St. Johns

Collaborative Applicant : ESHC – Maintain existing contracts through June 30, 2016. All new contracts for St Johns County HHS 2016-2017 year go to Home Again St Johns

CoC Steering Committee -HMIS Collaborative Applicant/Lead Agency: - Catholic Charities nominated.

Proposals Gary Peterson moved nominations be closed. Vote unanimous for Catholic Charities To become HMIS lead agency for next funding cycle, August 1, 2016.

- Proposed Governance Charter - Vote to accept passed by CoC membership
- Proposed Nominations for CoC Board Slate – Additional Nominations to be taken from the floor for disciplines suggested in charter – Positions approved. Vacant positions to be nominated via steering committee. Motion by Jeanne Moeller, seconded by Gary Peterson to accept nominations as presented, motion carried.

Nominations vote passed by CoC membership. No nominees from the floor, nominations to be sent to Ellen Walden for review at next meeting of Steering Committee.

- Review, Rating and Ranking PROCESS and TEAM Selection – 3 member team passed.
- Membership Agreements: Agreements are required to be signed by the membership agencies and placed on file with the Secretary. Forms on table to be filled out.
- Homeless Training & Technical Assistance: Assistance is available through the Florida Housing Coalition via Susan Pourciau can be requested – membership voted to proceed. Debi Redding to contact Susan and set up Technical Assistance for Homeless Housing review.

Future Business: The following items will be discussed:
Election of Committee Chairs – Vote required by membership
Building the future Board Discussion
Plan for moving forward

Moving forward: Date/Time/Location Discussion for future CoC meetings with Home Again as Lead Agency/Collaborative Applicant. Gary Peterson announced the separate Home Again meetings have been terminated.

2016 Point in Time Sheltered and Unsheltered Count/undecided last week in January – agreed to conduct a sheltered and unsheltered count in January 2016. Need to train 40+ volunteers.

Agency Highlights & Speakers – Debi Redding

- Agency Reports – Updates from Agencies

- Catholic Charities has family Thanksgiving and Christmas program to give gift cards, etc. sign up at their office. Keeping HMIS log to track all families requesting assistance from all agencies for both holidays.
- Mayor Nancy Shaver mentioned Nights of Lights on Nov. 21, 2015. Amphitheatre to collect non perishable canned goods for homeless during events during the holidays.
- Sertoma not doing Christmas toys. Marine Corp. will be taking that on. Sertoma boxes will go to help Firefighters Christmas Program in the schools.

Training Opportunities

- **HMIS Training** – Last Thursday of Month, next beginner training Thursday, October 29, 2015, 10:00 am-12 noon at 523 W. King St.
- Florida Institute on Homelessness & Supportive Housing Conference in Orlando at Disney World, Coronado Springs October 28-30, 2015.

Announcements

HHS Advisory Council Meeting, October 15, 2015 at 3:30pm at St. Johns County Social Services Building on San Sebastian View.

- Children's Behavioral Health Summit – Oct. 23rd 8:30am – 4:30pm at St. Johns County Auditorium
- Florida Institute on Homelessness Conference in Orlando – October 28-30, 2015
- SJC HHS HMIS Demo – Nov. 2, 2015 at 9:30am, Egret Room, HHS Building 200 San Sebastian View

Looking Ahead: Week of Nov. 15th– 22nd – Hunger and Homeless Awareness Week Events

Week of December 13th – Homeless Candlelight Vigil and Memorial Service for homeless who have died in 2015.

Thanksgiving Dinner for Homeless – St Francis House, Nov 26th from 11 – 1pm

Hope and Deliverance Ministries, Thanksgiving Dinner at Ketterlinus Gym, 10am – 2pm

Next General Meeting of St Johns County CoC scheduled for January 21, 2015 – training for Point in Time Count

2016 Point in Time Count – last week of January 2016 (tentatively Tuesday, January 26, 2016) Sheltered and Unsheltered to be counted

Adjournment – 1:00pm

Jean Harden, Secretary,

Board of Directors, St Johns County CoC

Note: Luncheon is provided today by staff at Home Again St. Johns. Thank You! Other agencies, faith based, individuals willing to provide lunch for any future meetings, please let us know.